IkamvaYouth seeks to provide After School Practitioners with an opportunity to professionalise and innovate the After School sector.

**TRAINING COURSE: WRITING AND PRESENTING SKILLS**

<table>
<thead>
<tr>
<th><strong>US Title:</strong></th>
<th>Write and present for a wide range of purposes, audiences and contexts</th>
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<tbody>
<tr>
<td><strong>SAQA US ID:</strong></td>
<td>115790</td>
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<td><strong>NQF Level:</strong></td>
<td>5</td>
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<td><strong>Credits:</strong></td>
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**TRAINING OUTCOMES**

This 1-day SETA-accredited course is intended to promote clear, unambiguous communication for those involved in business communication and correspondence to promote professionalism.

More specifically, delegates will be able to:

- Use writing skills for specific purposes, audiences and contexts;
- Access, process, re-organise, and synthesise information in order to present it;
- Use appropriate language conventions, textual features and style for specific workplace purposes; and
- Draft and edit texts.

**ASSESSMENT**

After the training, you will be required to complete a Portfolio of Evidence to assess that you can write and present to a diverse group of stakeholders.

**Who should apply?**

Education, Training & Development Practitioners | Facilitators | Communicators | Animators

Applicants must be:

- In possession of a grade 12, or equivalent qualification;
- Committed to attend all the training days and be fully committed to participate in the process;
- Having some experience in the After School, Child and Youth Development, or Education sectors and currently working with school learners as their primary beneficiaries; and
- Willing to use the skills and knowledge to support learners in under-resourced communities.

**Course costs**

The cost of this course is valued at R2,500.00. However, we offer scholarships to needy applicants who are providing academic and career support to learners, especially for grades 9-12 learners.

For more information, please contact the Training Manager (Pepe Hendricks) on 021 820 7444, or at [pepe@ikamvayouth.org](mailto:pepe@ikamvayouth.org).